

CALVARY CHRISTIAN ACADEMY BOARD MINUTES

Date: Monday, September 9, 2024

Meeting Type: Regular monthly

Place: Calvary Community Church, Overflow Room, 5245 Northland Ave NE, Cedar Rapids, Iowa, 52402

Members present: Jeremy Higgins, Peg Walters, Joyce Folkmann, Matt Rollinger, Tom Law

Members absent: Brooke Higgins, Jim Campbell

Also present: Terese Jurgensen

Agenda items 1-4: President Jeremy Higgins prayed, directed the recital of the Pledge of Allegiance, and called the meeting to order at 6:05 pm. The Board Secretary called for the Roll; all members were present, except two.

Item 5: Motion was made by Matt R. to approve the meeting agenda; seconded by Tom L.; unanimously passed by all voting members.

Item 6: Minutes from August 5, 2024 meeting presented for approval. A motion was made by Matt R. to approve the consent items; seconded by Peg W; unanimously passed.

Item 7: President Higgins reminded the twelve visitors that if someone wishes to address the Board, they need to sign in prior to the meeting.

Item 8: Peg W., Treasurer, reported that a full financial report would not be available until the financial system is completely set up, which is a work in progress. She reported that 82 students are enrolled, and the state of Iowa has been releasing some of the ESA funds. Approximately \$240,000 has been released to date. Terese J. reported that 3 additional students visited CCA last Friday to consider transferring in.

Item 9: Personnel (Sarah Roberson and Shyla Avery) were hired for the after school childcare program consisting of 20-30 students, which runs from 3:30-5:30 pm daily. Motion was made by Peg W. to approve this hiring; Tom L. seconded; voted and unanimously approved. It was pointed out that personnel were still needed to hire for the 6:30-8:00 am daycare program.

Item 10: President Higgins then addressed a concern for the exit doors used for recess for CCA and the preschool. The policies were reviewed and addressed with staff. Thread assessments were also made regarding the property's safety by Bill Graham and Rick Bush, which resulted in very good reports. A new unit to use keyfobs for entry for an additional door to the playground is being installed to allow all doors to remain locked while students are at recess times. A motion that the exit door closest to the older students be utilized for recess was made by Peg W.; Matt R. seconded; vote taken and motion unanimously passed.

Item 11: Director's Report: Terese J. extended an invitation to Constitution Day on 9/17/24, from 2:15-3:00, and an agenda for the celebration was presented. She then gave a short presentation on the four specials classes at CCA and the Specials Teachers, Reading and Math Assessments, lunch room and safety

volunteers, and current challenges (looking at Herzog Foundation for possible technology funding). It was noted that October 1st is Count Day for CCA.

Item 14: The next regular Board Meeting will be Monday, October 7, 2024, at 6:00 pm.

Item 15: President Higgins prayed before closing the meeting. Matt R. made a motion to adjourn the meeting; Tom L. seconded; motion unanimously passed, and meeting adjourned at 7:02 pm.

Respectfully submitted,

Joyce Folkmann, Calvary Christian Academy Board Secretary