

CALVARY CHRISTIAN ACADEMY BOARD MINUTES

Date: Monday, August 5, 2024

Meeting Type: Regular monthly

Place: Calvary Christian Church, Overflow Room, 5245 Northland Ave NE, Cedar Rapids, Iowa, 52402

Members Present: Jeremy Higgins, Brooke Higgins, Peg Walters, Joyce Folkmann, Matt Rollinger, Tom Law, Jim Campbell

Also present: Terese Jurgensen

Agenda items 1-4: President Jeremy Higgins prayed, directed the recital of the Pledge of Allegiance, and called the meeting to order at 6:08 pm. The Board Secretary called for the Roll; all members were present.

Item 5: Motion was made by Matt R. to approve the meeting agenda; seconded by Tom L.; unanimously passed by all voting members.

Item 6: Minutes from July 10, 2024 meeting presented for approval. Terese Jurgensen also presented an outline regarding School Board Meeting procedures, roles, and responsibilities, which will be posted on the School Board webpage. She then talked about the plan to recognize National Constitution Day on 9/17/24 at CCA. A motion was made by Peg W. to approve the three consent items; seconded by Matt R.; unanimously passed.

Item 7: President Higgins explained parameters for participation during Board Meetings. A motion was made by Matt R. to approve parents/caregivers as sole public commentators during regularly scheduled board meetings each for a 3 minute time period. Seconded by Jim C.; unanimously passed.

Item 8: President Higgins stated that if someone wishes to address the Board, they need to sign in prior to the meeting. He then acknowledged the twelve visitors that attended the meeting and thanked them for their interest.

Item 9: a) Peg W., Treasurer, read her financial report. Ann Fairchild will be acting as a consultant on some accounting issues. An Amazon account "wish list" for CCA will be available soon. b) to date there are 84 students enrolled at CCA. c) Director Brooke Higgins reported that about half of the parents have validated their ESA dollars for the fall tuition. No money has been released from the State yet. d) An AEA Flowthrough spreadsheet was presented by Terese J. Items marked with asterisk are items CCA will have to pay for services.

Item 10: No personnel recommendations at this time. A part-time custodian will need to be considered in the future.

Item 11: Motion made by Matt R. to create a fundraising committee to raise money for technology needs for CCA; seconded by Brooke H.; discussion about Jim Barcz already being a School Board Officer in this role to help with this committee; motion unanimously passed.

Item 12: Uniform discussion: Decisions from previous School Board meetings will stand as of this time and have been posted and shared with parents/caregivers; other t-shirts will only be allowed on special days announced by CCA. CCA will provide two logo shirts to each student as part of their registration. These will only be worn for announced special events or field trips. Motion made by Tom L. to approve these recommendations; seconded by Matt R.; unanimously passed.

Item 13: a) A special Board Meeting was recommended to begin the review process of the Family-Student Handbook. Motion was made by Jim C. that this meeting date will be Wednesday, August 14, from 11:00 am to 1:00 pm. Seconded by Peg. W; unanimously passed. Terese J. then shared highlights from her two day meeting with CCA staff to prepare for the school year. This included the weekly school schedule, visions, team building and expected behaviors of the Calvary Knights. President Higgins then talked about safety of students, staff, and building. Assessments have been made by professionals in this area, and steps are being taken for security.

Item 14: The next regular Board Meeting will be Monday, September 9, 2024, at 6:00 pm.

Item 15: President Higgins prayed before closing the meeting. Jim C. made a motion to adjourn the meeting; Tom L. seconded; motion unanimously passed, and meeting adjourned at 7:38 pm.

Respectfully submitted,

Joyce Folkmann, Calvary Christian Academy Board Secretary