

## CALVARY CHRISTIAN ACADEMY BOARD MINUTES

Date: Wednesday, July 10, 2024

Meeting Type: Regular monthly

Place: Conference Room, 5245 Northland Ave NE, Cedar Rapids, Iowa, 52402

Members Present: Jeremy Higgins, Brooke Higgins, Peg Walters, Joyce Folkmann, Matt Rollinger, Tom Law

Also present: Terese Jurgensen

Agenda items 1-4: President Jeremy Higgins called the meeting to order at 11:03 am with an opening prayer. The Board Secretary called for Roll.

Item 5: Motion was made by President Higgins to approve the agenda; seconded by Matt R.; unanimously passed

Item 6: Motion made by Peg W. to approve minutes from June 5, 2024 meeting; seconded by Jeremy H.; unanimously passed.

Item 7: No public visitors present

Item 8: Motion made by President Higgins to approve House File 2586 for Calvary Christian Community to authorize school employees, church employees, and ministry staff leaders to be issued professional permits to carry weapons (per school board president's discretion); Brooke Higgins seconded; unanimously passed.

Item 9: It was recommended that Jim Campbell become a board member. Motion made by President Higgins to approve; seconded by Joyce F.; unanimously passed. Motion made by Jeremy H. to approve the first Monday of each month, 6:00 pm, as future Board Meeting dates; seconded by Joyce F.; unanimously passed.

Item 10: CCA Board reviewed budget line by line. The following items were reduced as tentative expenses from the budget: custodial staff, building repairs/maintenance, art supplies, library supplies, additional teachers' salary. The following personnel were recommended to hire for CCA: Olivia Castleberg, Gordon Morris, Joel Salow, Connor Rutledge, Anne Fairchild, Bailey Hungate, Callie Romine, Stacy Glidewell. Motion made by Peg W. to approve changes to budget and approve hiring of listed personnel; Joyce F. seconded; unanimously approved.

Item 11: In addition to ideas listed in agenda, it was recommended that a teacher wish list will be posted in foyer of church for congregation to help with supplies. Also presented was the fact that three \$2,500 grants may be available in September. Terese J. will investigate further.

Item 12: A motion was made by President Higgins to purchase 40 laptops for a total of \$8,280.40 for student/staff use. Seconded by Peg W; unanimously approved.

Item 13: Terese J. will meet with teachers on Monday and ask them to reach out and communicate with their incoming students. She also shared that a Back-to-School open house will be held on August 19, 2024, from 5:00 pm to 7:00 pm for students to drop off their supplies and visit classrooms. There will be an introduction of the board members, a prayer time over students and staff, and ice cream. Other business discussed: Jeremy H. will fill the chapel time pulpit with speakers such as church pastors and appropriate lay people. Director Brooke H. made a motion to move CCA classrooms to better suit their needs and to accommodate a preschool class for the 2024-2025 school year. Peg W. seconded; motion unanimously passed.

Item 14: The next Board meeting will be Monday, August 5, 2024, at 6:00 pm.

Item 15: President Higgins made motion to adjourn meeting; Terese J. seconded; motion passed. President Higgins closed with prayer at 11:55 pm.

Respectfully submitted,

Joyce Folkmann, Calvary Christian Academy Board Secretary